

June 1, 2021

Dear Parents/Guardians:

We are very excited that you have chosen for your child to participate as a mentor in our preschool for the 2021-2022 school year. The Graham Preschool program is dedicated to meeting the educational needs of children ages 3 to 5 who exhibit delays in development. Mentor children are those who do not display any delays, and thus, act as role models for their preschool peers.

The following tuition and fee schedule will be followed for your student:

Class Name	Mentor Tuition Per Day	Annual Fee
Traditional AM/PM Preschool	\$15/Day	\$35
All Day Preschool	\$25/Day	\$35
K Prep		\$35

You will receive a monthly invoice from the district along with a breakdown of the days preschool will be in session and due dates for payment. This invoice is typically sent home in your child's book-bag at the beginning of each month preschool is in session. The final billing statement will be adjusted for any closings or delays Graham experiences.

Mentor tuition will be based on a sliding fee scale that has been developed to assist with the financial commitment that is required to cover the cost for those coming into the program as a mentor. Full, reduced, or free tuition will be determined following a review of the household income if submitted/applied for by the parent.

The Graham Preschool program is first and foremost a program for students with special needs. If all preschool class rosters are full, and it has been determined through an evaluation process that a child needs specially designed instruction, a mentor student's enrollment could be discontinued to ensure that we are addressing the needs of students with disabilities. According to the Ohio Department of Education, all preschool programs must stay within the class size ratio allotted by state law.

If you have any questions regarding your child's enrollment as a mentor student, please contact me at (937) 663-4123 extension 2612 or 2603.

Sincerely,
Emily Smith
Assistant Superintendent
smithe@grahamlocalschools.org

PLEASE RETURN THIS PORTION TO YOUR CHILD'S TEACHER ASAP

I understand that my child _____ will attend Graham Preschool for the 2021-2022 school year as a mentor. I understand that I will be charged a daily tuition of \$15.00 a day for the half day preschool program or \$25.00 a day for the full day preschool program. I understand that should I choose to keep my child home (illness, vacation days, etc.), I will still be charged for the day. I understand my child's tuition may be based on a sliding fee scale and agree to produce the needed income verification when requested.

I understand that my child may have to discontinue participating in the program because the district must serve children with developmental delays. I also understand that my child's participation as a mentor in the program may be discontinued if preschool staff determines that he/she is not successful as a mentor role model for students with special needs or should I neglect to submit payment within the stated due date on the attached calendar.

Parent Signature

Date