

GRAHAM LOCAL SCHOOL BOARD OF EDUCATION  
7790 WEST US HIGHWAY 36  
SAINT PARIS, OH 43072-9496

REGULAR MEETING AGENDA  
December 21, 2020 at 6pm

Meeting Location – Graham High School, Media Center  
<https://www.facebook.com/grahamlocalschools>

The Board of Education may adopt each category of the agenda as a consent agenda by one single motion unless a member of the Board or the Superintendent requests that any item be removed from the “*Consent Agenda*” category and voted upon separately.

**I. CALL TO ORDER AND ROLL CALL (Pledge of Allegiance)**

Ms. Kite\_\_\_\_ Ms. Maurice\_\_\_\_ Mr. Setty\_\_\_\_ Ms. Strader\_\_\_\_  
Student Board Member, Ms. Lexi Traylor\_\_\_\_

**II. RESOLUTION TO FILL BOARD OF EDUCATION VACANCY**

**(RC 3313.11)**

Whereas a vacancy has been caused on the Board of Education by reason of resignation; and

Whereas this Board of Education has the legal authority to fill a vacancy for the unexpired term thereof;

Now, therefore, be it resolved by a majority vote of all the remaining members of the Board of Education of the Graham Local School District that Mr. Robert Welker be, and hereby is, appointed to serve as a member of the Board of Education of this school district for the unexpired term beginning on December 21, 2020, ending on December 31, 2023.

Ms. Kite\_\_\_\_ Ms. Maurice\_\_\_\_ Mr. Setty\_\_\_\_ Ms. Strader\_\_\_\_

**III. Oath of Office Administered by the Treasurer to newly appointed board member: Mr. Robert Welker**

**IV. ADOPTION OF AGENDA – December 21, 2020**

Ms. Kite\_\_\_\_ Ms. Maurice\_\_\_\_ Mr. Setty\_\_\_\_ Ms. Strader\_\_\_\_ Mr. Welker\_\_\_\_  
Student Board Member, Ms. Lexi Traylor\_\_\_\_

**V. PUBLIC PARTICIPATION**

A.

**VI. CURRICULUM/DISTRICT PERSONNEL REPORTS**

A.

**VII. BOARD RECOGNITION:**

**A. TEACHING & LEARNING:**

- Thanks to our many GLS staff members that have stepped up to support each building when we are short

substitutes. You are the reason that we are able to stay in-person as much as we can.

- Thanks to Michille McGuire, Carrie Traylor, and Brook Hoblit for leading the first OTES 2.0 Zoom PD that focused on the OTES 2.0 overview. It was well attended and the staff were able to hear needed information to support the OTES 2.0 rollout in the 21/22 school year.
- Thanks to Alan Mitchell for his time and dedication to GLS though his time serving on the BOE.
- Thanks to all GLS staff members for working to support our GLS students during Hybrid Learning.
- Welcome Dr. Linda Locke who is now serving as the GMS FLIGHT Site Coordinator. She is an excellent addition to the FLIGHT Staff and GLS.

#### **B. HIGH SCHOOL:**

- The GHS staff continues to show a distinct willingness to help out and cover throughout most of the last few weeks as we do not have enough substitutes to cover on pretty much a daily basis due to covid quarantines/sickness. Major thank you to all of them for their help.
- Custodial staff continue to be a major asset to keeping our building clean and sanitized. Thank you to all of them for their hard work.
- Thank you to the cafeteria staff for their efforts with providing breakfast as well as lunch to all students.
- According to staff memory, we have a record number of Student of the Month nominees and recipients. That is awesome! November Students of the Month are: Chloe Crabtree, Randi Nichols, Hunter Burns, Chandler Baldwin, Vanessa Dukate, Tylonne Johnson, Jillian Russell, Sam Marquis, Brooke Bechtel, Jayden Sanford, Brayden Flemming, Max Ward, Carter Neves, Blake Barr, Grace Tyler, Riley McAlexander, Brantlee Oburn. December Students of the Month are: Gavin Adams, Jaesen Casey, Emmalee Cecil, Paige Trainer, Keaton Reed, Albert Arthur, Maria McIntosh, Mariah Baker, Owen McGuire, Olivia Tucker, Grace Tyler, Andrew Woodell

#### **C. MIDDLE SCHOOL:**

- Thank you to our food services department for their work to provide for families during hybrid learning as well as for our Online Academy students. There is a ton of backend work for this and their work is often overlooked. We greatly appreciate you.
- Thank you to Aislen Setty of Harper C Designs for her work in design and making quick work of a fundraiser for GMS and the Athletics Boosters. I'm always impressed with her design work, professionalism, and turn around time. It's great to utilize our own students for these types of projects.
- Thank you to our building and district staff for continuing to step up and provide coverage when we are short teachers. It makes a huge difference so we can keep the doors open to our students.
- Thank You to our winter sports coaches for their work with our student athletes. This year has some added obstacles, but we, and our students, appreciate you.
- Teachers are working hard to adjust & adapt to digital and hybrid learning models. With each transition, they work to implement needed instruction.
- Thank you to our intervention specialists who continue to pivot in order to assist our students with special needs during in-person, hybrid, and digital learning models.
- Thank you to our custodial staff. Being one short and not always having a sub, the team continues to pick up extra pieces to make it all work.
- Thank you to our transportation staff for all the adjustments they have made to continue to get our students to school.

#### **D. ELEMENTARY SCHOOL:**

- Thank you to the Student Lighthouse Team members Malynn Bacher, Adelyn Guidera, CJ Hackley, Daniel Spence and Hattie Uhl who helped at the Christmas in the Village in St. Paris running the game tables and lighting the Christmas tree. Also, thank you to our GES Staff Member Sarah Hager and Shelley Herrmann for organizing the games and attending the Christmas in the Village with our students.
- Thank you to our PBIS (Positive Behavior Interventions and Supports) Team for bringing Kona Ice to school for a student reward in November - over 60 students received a free Kona Ice. Kona Ice will be back to

GES in March

- Congratulations to Mrs. Stinson's Intervention Classroom and Mrs. Maurice's Pre-K Classroom who both won the Champaign County November 4-H STEM Challenge (what can you make out of a cardboard box) sponsored by the Ohio Extension Office.
- Thank you to all of our GES staff for continuing to put in the extra time and their flexibility as we moved into the Hybrid Learning Model.
- Thank you to Misty Roach who is once again bringing Trout In The Classroom into Graham Elementary School.
- Thank you to those GES staff members who help out by substituting in a class during their planning time when we are down substitutes - it is much appreciated!
- Thank you to Kristina Thornton for organizing our GES students into A and B day for their in person learning.
- Thank you to Nancy Massie on all of the time you put in helping organize our GLS students transportation routes on the Hybrid Learning Model.
- Thank you to Misty Roach and Emily McCulla for helping in the GES Book Room inventorying new books.
- Thank you to our custodial staff for keeping our building clean and sanitized throughout the day.
- Thank you to our cafeteria staff - we continue to see our students taking advantage of the free breakfast and lunch at GES and our student numbers increased and they have done a great job getting our students through the lines smoothly.

**VIII. APPROVAL OF MINUTES OF PRIOR MEETING:**

- A. November 16, 2020
- B. November 23, 2020
- C. December 7, 2020
- D. December 10, 2020

Ms. Kite\_\_\_\_ Ms. Maurice\_\_\_\_ Mr. Setty\_\_\_\_ Ms. Strader\_\_\_\_ Mr. Welker\_\_\_\_

Student Board Member, Ms. Lexi Traylor\_\_\_\_

**IX. FINANCIAL CONSENT AGENDA ITEM A:**

- A. The treasurer recommends the board to approve the financial reports for November 2020 (Attached)
- B. The treasurer recommends the board to approve the Amended Original Appropriations for Fiscal Year 2021 as presented. (Attached)
- C. The treasurer recommends the board to establish the estimated revenues and appropriations for new funds 460-0210, titled MHDAS K12 Prevention Education FY21 funds for FY21 at \$22,785.35.
- D. The treasurer recommends the board to establish the estimated revenues and appropriations for new funds 510-2210, titled Mad River Twp CARES funds for FY21 at \$98,904.03.
- E. The treasurer recommends the board to establish the estimated revenues and appropriations for new funds 019-2210, titled HS Flight funds for FY21 at \$500.00.
- F. The treasurer recommends the board to approve the following donations:
  - \$500.00 donation to HS Flight from Ohio Afterschool Network Inc.
  - \$500.00 donation to HS Bowling Uniforms from Wilma Lewis

Ms. Kite\_\_\_\_ Ms. Maurice\_\_\_\_ Mr. Setty\_\_\_\_ Ms. Strader\_\_\_\_ Mr. Welker\_\_\_\_

Student Board Member, Ms. Lexi Traylor\_\_\_\_

**X. PERSONNEL CONSENT AGENDA ITEM A through C: The following individuals shall be employed for the designated position and school year as indicated on their contract. Their salary will be in accordance with the appropriate Board adopted salary schedule as recommended by the superintendent.**

**A. VOLUNTEERS FOR THE 2020-2021 SCHOOL YEAR:**

1. Joseph Yukon

**B. RESIGNATIONS:**

1. Angella Howell, effective January 22, 2021.
2. Brandon Long, Substitute Teacher, effective December 4, 2020.
3. Jessica Stickley, effective May 28, 2021. (Retirement)

**C. EMPLOYMENT:**

1. Certified Personnel – One Year Limited Supplemental Contract for the 2020-2021 School Year:
  - a) Richard Clark, Varsity Bowling Head Coach
  - b) Sarah Hager, Lighthouse Staff Coordinator (0.5)
  - c) Sarah Hager, Lighthouse Student Coordinator
2. Certified Personnel – One Year Limited Substitute Teacher Contract for the 2019-2020 School Year:
  - a) Malanie Boling
  - b) Meg Bostick
  - c) Annette Bragg
  - d) Abby Cohn
  - e) Peggy Harper
  - f) Dawn Wallace (period sub)
  - g) Betty Zerkle
3. Classified Personnel – Two Year Limited Contract for the 2020-2021 School Year:
  - a) Mary Rose, Elementary Paraprofessional, effective January 4, 2021.
4. Classified Personnel – One Year Limited Contract for the 2020-2021 School Year:
  - a) Jonathan Baker, Bus Driver (6.86 hours), effective January 2, 2021
  - b) Sandra Lambert, Lunchroom Worker (3 hours), effective November 18, 2020.
  - c) James McConnahea, Custodian (5 hours), effective December 7, 2020.
5. Classified Personnel - One Year Limited Substitute Contract for the 2020-2021 School Year:
  - a) Bradley Baker
  - b) Faith Baker
  - c) Kirstie Baldasare
  - d) Malea Gilreath
  - e) Kevin LeValley
  - f) James McConnahea
  - g) Brittani Shingleton
  - h) Charity Turner

6. Classified Personnel – One Year Limited Supplemental Contract for the 2020-2021 School Year:
- a) Shelley Herrmann, Lighthouse Staff Coordinator (0.5)
  - b) Jason Knott, Assistant Varsity Wrestling Coach
  - c) Austin Morgan, Assistant Varsity Basketball - Boys (.5)

Ms. Kite\_\_\_\_ Ms. Maurice\_\_\_\_ Mr. Setty\_\_\_\_ Ms. Strader\_\_\_\_ Mr. Welker\_\_\_\_

**XI. ADMINISTRATIVE AGENDA ITEMS A through D:**

- A. Re-Appoint Jeff McCulla's 7 year term on the St. Paris Public Library Board of Trustee. His term will be from January 1, 2021 to December 31, 2027.
- B. The Superintendent and Treasurer recommend the approval of the Unpaid Leave of Absence for Polly Trenor from January 5, 2021 to April 5, 2021.
- C. The Superintendent and Treasurer recommend the proration of Angella Howell’s supplemental contract as Resident Educator Mentor for Heather Cudd and Grace Barger. Angella Howell will complete half of the duties as assigned prior to the effective date of resignation on January 22, 2020, and will be paid 50% of the contracted amount.
- D. The Superintendent and Treasurer recommend the board to review for a first reading of the following updated/new Board Policies:
  - 1. Policy 6114 - Cost Principles - Spending Federal Funds (Revised)
  - 2. Policy 6325 - Procurement - Federal Grants/Funds (Revised)
  - 3. Policy 2266 - Title IX Regulations
  - 4. Policy 3220 - OTEs 2.0

Ms. Kite\_\_\_\_ Ms. Maurice\_\_\_\_ Mr. Setty\_\_\_\_ Ms. Strader\_\_\_\_ Mr. Welker\_\_\_\_

**XII. Resolution - Ohio Checkbook**

Graham Local School District, Champaign County, OHIO  
RESOLUTION # 12212020

WHEREAS, the Graham Board of Education serve as stewards of Graham Local School District citizens’ tax dollars;  
and

WHEREAS, an open and transparent government benefits local taxpayers, elected officials, and the public at-large;  
and

WHEREAS, the Ohio Treasurer’s office has created OhioCheckbook.gov for the purpose of displaying government finances in a searchable format available at the fingertips of taxpayers across Ohio; and

WHEREAS, the Graham Local School District and its government officials value a transparent and open government and therefore commit to partnering with the Ohio Treasurer’s office to place Graham Local School District’s checkbook expenditures on OhioCheckbook.gov and will strive to maintain this data online in the future for all constituents to see.

NOW, THEREFORE, BE IT RESOLVED BY THE GRAHAM LOCAL SCHOOL DISTRICT AND ITS BOARD MEMBERS:

RESOLVED, that the Graham Local School District will provide checkbook level expenditure information, in an electronic format prescribed by and in partnership with the Ohio Treasurer’s office, for posting on the transparency website OhioCheckbook.gov to ensure citizens may readily access how their tax dollars are spent; and

RESOLVED, that the Graham Local School District, it’s Board Members, Superintendent and Treasurer are hereby directed to work purposefully, efficiently and resolutely with the Ohio Treasurer’s office to provide said financial data for the last five fiscal years in a format acceptable to the Ohio Treasurer’s office by Date in order to advance open and transparent government.

Ms. Kite\_\_\_\_ Ms. Maurice\_\_\_\_ Mr. Setty\_\_\_\_ Ms. Strader\_\_\_\_ Mr. Welker\_\_\_\_  
Student Board Member, Ms. Lexi Traylor\_\_\_\_

**XIII. SUPERINTENDENT – INFORMATION/DISCUSSION:**

- A. Superintendent’s Monthly Report
- B. Student Board Member Report

**XIV. BOARD REPORTS FROM THE FOLLOWING ADMINISTRATORS:**

- A. Emily Smith, Assistant Superintendent
- B. Don Burley, Director of Operations
- C. Chad Lensman, Director of Teaching and Learning
- D. Bill Overla, High School Principal
- E. Nick Guidera, Middle School Principal
- F. Lynnette Roeth, Elementary Principal
- G. Jay Lewis, Athletic Director

**XV. BOARD MEMBERS – QUESTIONS AND CONCERNS/ACTION ITEM(S):**

**XVI. EXECUTIVE SESSION FOR THE PURPOSE:**

In\_\_\_\_\_ Out\_\_\_\_\_

Ms. Kite\_\_\_\_ Ms. Maurice\_\_\_\_ Mr. Setty\_\_\_\_ Ms. Strader\_\_\_\_ Mr. Welker\_\_\_\_

**XVII. ADJOURNMENT**

Ms. Kite\_\_\_\_ Ms. Maurice\_\_\_\_ Mr. Setty\_\_\_\_ Ms. Strader\_\_\_\_ Mr. Welker\_\_\_\_  
Student Board Member, Ms. Lexi Traylor\_\_\_\_