

GRAHAM LOCAL SCHOOL BOARD OF EDUCATION
7790 WEST US HIGHWAY 36
SAINT PARIS, OH 43072-9496

REGULAR MEETING AGENDA
September 21, 2020 at 6pm

Meeting Location – Graham High School Media Center
7800 West US Highway 36, Saint Paris, OH 43072-9496

The Board of Education may adopt each category of the agenda as a consent agenda by one single motion unless a member of the Board or the Superintendent requests that any item be removed from the “*Consent Agenda*” category and voted upon separately.

I. CALL TO ORDER AND ROLL CALL (Pledge of Allegiance)

Ms. Kite____ Mr. Mitchell ____ Ms. Maurice____ Mr. Setty ____ Ms. Strader ____

II. ADOPTION OF AGENDA – September 21, 2020

Ms. Kite____ Mr. Mitchell ____ Ms. Maurice____ Mr. Setty ____ Ms. Strader ____

III. PUBLIC PARTICIPATION

A.

IV. EXECUTIVE SESSION FOR THE PURPOSE OF:

In_____ Out _____

Ms. Kite____ Mr. Mitchell ____ Ms. Maurice____ Mr. Setty ____ Ms. Strader ____

V. CURRICULUM/DISTRICT PERSONNEL REPORTS

A.

VI. BOARD RECOGNITION:

A. TEACHING & LEARNING:

- Thanks to every staff member for their hard work to prepare for the new school year.
- Thanks to the Graham Online Academy Teaching Staff for their work and planning for the rollout of this new delivery model.
- Thanks to the administration at each building for their many hours of planning to be ready for the first day back to school.
- Thanks to the GLS staff for their time and dedication to new learning with the back to school PD that was provided.
- Thanks to Melissa Erter and Mindy Bechtel for their work with schedules at the middle school and high school. There were many COVID related changes that happened late in the year that made scheduling a bigger challenge than it normally is.
- Thanks to the secretaries at each building who fielded many calls to start this school year and are on the front lines of answering questions for our families.

- Thanks to Carrie Draper and Matthew Reed for their time and dedication to get devices ready for GOA students, support technology for in-person learning, and support for our building staff.

B. HIGH SCHOOL:

- Thank you to the GLC custodial and maintenance staff for their extra effort with preparing our building for the upcoming school year. Last minute changes to accommodate and prepare the building were completed and this helped in a big way to have everything ready to go by September 8th. Thank you!
- Opening day seemed to go off without many issues. This is a direct result of our students and staff doing what we need them to do and without hesitation. Very appreciative of their positive responses to the various things we have asked them to do with regards to the restrictions.
- Special thank you to all of our extra-curricular teams/band for both the student and parent/spectator compliance with the various rules and yet still being able to have their seasons. The whole situation is not exactly what we want but the students still are being able to participate and that is what is important.
- Thank you to parent and community member Jerry McKellop. Jerry volunteered to help me with power washing areas of the building to get it ready for school. Thank you Jerry!

C. MIDDLE SCHOOL:

- Thank you to all our Families that participated in our Falcon Farms U-Pick produce. Between corn and other vegetables, we were able to garner \$190.26 which will go directly into seed and materials for creating this environment for our students and community.
- Thank you to all our staff for their work in preparation for this school year. From planning to professional development, many things look different and they are putting in the work to make it happen for our students.
- Thank you Mr. Lensman for putting together a menu of professional development opportunities for our staff.
- Thank you to our transportation staff for their work in running routes, making adjustments, and getting all our kids here these first few days!
- Thank you to Ms. Draper and Mr. Reed for their work to get our online academy as well as our in-person learners set up for technology use.
- Thank you to our custodial staff for their work for “normal” building prep, but also all the extra they are providing.
- Thank you Mrs. Shreve and Mrs. Erter for their assistance in scheduling, and rescheduling, nearly all of our students due to changes that took place just a week before school started. Scheduling is always a daunting task, but this year even moreso.
- Thank you to our Graham Online Academy Team, Mr. Perkins and Mrs. Setty, for their preparation to get the students rolling that made that their learning choice this fall.
- Thank you to Zach Wilt, Beth Obaugh, and Dana/Craig Dring (Bar Codes Unlimited) for their tennis ball donations. We received a few hundred in total. These are being used in two rooms on the desks and chairs. We needed to tear out carpet and due to cost, we sanded down and waxed the concrete. This project was completed by our own custodial team.
- Kudos to our GMS students who are going above and beyond in cooperating with the protocols in place in both classrooms and other areas of the building!

D. ELEMENTARY SCHOOL:

- It is so exciting to see our students back in the building and online at Graham Elementary School and GLS District Wide!
- At GES we have a wonderful staff! Thank you for all of the preparation you have done during the summer at home and in your classrooms and throughout the building to help us get prepared for the 2020-2021 school year.
- Thank you to the GES custodians our building is looking great and our rooms were ready for the school year. Their flexibility has been appreciated as we prepare for this upcoming school year.
- Thank you to the Champaign Family YMCA for providing before and after school care for our students and their families.
- Thank you to the GLS maintenance staff for all of your work in helping to get the buildings and grounds ready for the upcoming school year.
- Thank you to our bus drivers for keeping our students safe and for your patience and flexibility as we start this new school year.
- Thank you to Pam Hoey and Kristina Thornton helping to organize our new pick up procedures.
- Thank you to Nancy Massie for all of your hard work organizing the bus routes and keeping us informed of changes every day.
- Thank you to the Stratton family for helping to clean up the front flower beds at GES.
- Thank you to our paraprofessionals for helping in the office, bus duty, and pick-up duty.
- Thank you to the GES teachers for helping with breakfast duty, bus duty, pick-up duty and for being flexible with routines and procedures to get our school year started on a positive note.
- Thank you to Olliva Hageman, our GES nurse, for providing PD to our staff and for all of your work to get the clinic ready for the school year.
- Thank you to Stacey Logwood for working with our staff and providing PD to our staff.
- Thank you to our GES families for working with our staff and your students. The school year has been a nice smooth restart for this school year.

E. ATHLETICS:

- Special thanks to Carla Compton and Vinnie Spirko for their help in the Athletic Department when I was away for my hip replacement surgery. Carla did a great deal of work in my absence and it goes unnoticed but she needs to be recognized for that work. Vinnie handled a few of the covid cases for me in my absence that is time sensitive and handled it all brilliantly.
- I would like to thank the Graham Athletic Boosters for purchasing a NFHS camera system for our main gym and stadium. The ability to now live broadcast games and events that happen in those spaces over the internet puts us above most schools in our area. With these times where we have to limit fans this will give our community and also alumni and family from all over the country to purchase subscriptions to watch our games. Thank you Graham Athletic Boosters for your support in purchasing these cameras.
- The Graham Athletic department has begun its use of online ticket sales for this school year. Unveiling something like this after the start of the seasons is difficult and has gone off with minimal difficulty. We have offered up to the families a Sport pass for each sport at a reduced rate to help with the transaction costs that go with the online purchase. The

management of the system has been pretty easy to learn and has been pretty good for our students that have been working the gates.

- Our teams are all off to great starts. **Football** - The Graham football team is off to a 2-0 start with a 34-7 victory over Kenton Ridge and an Overtime win over Benjamin Logan 33-32. **Volleyball** Our Volleyball team is off to a 3-2 start with wins over West Liberty Salem, Miami East, and Bellefontaine. **Boys Soccer** The boys soccer team is winless currently but has played some very good competition so far. They lost a nail biter last week to Kenton Trail leader Jonathan Alder in a shoot out 4-5. **Girls Soccer** Similarly to the boys the girls soccer team opened up with two really strong opponents in Miami East and Jonathan Alder. They take on Kenton Trail opponent Tecumseh this Thursday at Tecumseh. **Girls Golf** Our Girls Golf team is off to a great start thus far posting a 4-2 start in CBC play. They are currently in a tie for second place in the Mad River Division. **Boys Golf** The boys golf team is continuing their success in the CBC by keeping their 3 year streak alive in conference matches. They started off the season winning the preseason CBC tournament at Lakeland GC. They really have had consistent play throughout the season thus far from their top 6 golfers. They are currently 6-0 in conference play. **Cross Country** The High School and Middle School cross country teams have put up some awesome times for the start of the year. The middle school boys and girls each have a win already this year. A great deal of credit needs to go to Coach Cristian Callison and Miram Hellman for increasing the number of participants by almost doubling the number of runners we have. Competition breeds success.

VII. APPROVAL OF MINUTES OF PRIOR MEETING: August 17, 2020

Ms. Kite____ Mr. Mitchell ____ Ms. Maurice____ Mr. Setty ____ Ms. Strader ____

VIII. FINANCIAL CONSENT AGENDA ITEM A through E:

- A. The treasurer recommends the board to approve the financial reports for July 2020 (revised) and August 2020 (Attached)
- B. The treasurer recommends the board to approve the updated name change on Fund 510 to CRF (Coronavirus Relief Funds) from CRF/GEER
- C. The treasurer recommends the board to establish the estimated revenues and appropriations for new funds 509-2210 and 509-3210, titled Title IV Part B 21st Century Grant funds for FY21 at \$400,000. (Formerly Fund 599)
- D. The treasurer recommends the board to approve the Original Annual Appropriations for Fiscal Year 2021 as presented.
- E. The treasurer recommends the board to approve the following donations:
 - \$500.00 donation to Athletics from Jeff Jordan's State Champ Camp
 - \$400.00 donation for GHS Senior Student fees from Graham Boosters Club
 - School Supply donation for GLS students and staff from Randy Astry and Staples estimated value of \$1500.00

Ms. Kite____ Mr. Mitchell ____ Ms. Maurice____ Mr. Setty ____ Ms. Strader ____

IX. PERSONNEL CONSENT AGENDA ITEM A through D: The following individuals shall be employed for the designated position and school year as indicated on their contract. Their salary will be in accordance with the appropriate Board adopted salary schedule as recommended by the superintendent.

A. VOLUNTEERS FOR THE 2020-2021 SCHOOL YEAR:

- Hakim Islam, Assistant Volunteer Volleyball Coach
- EMILY SWICKARD
- TONYA MCGUIRE
- ELISABETH BODEY
- ABBY COHN
- ERICKA DUQUE
- MELANIE BOLING
- SARAH ZERKLE
- DIANA SCHLATER

B. RESIGNATIONS:

- Jade Taylor, Custodian, effective August 28, 2020.

C. NON RENEWAL OF 2019-2020 SUPPLEMENTAL CONTRACTS:

- | | |
|---------------------|--|
| 1. Jeffrey Adams | MS 8th Grade Boys Basketball Coach |
| 2. Nathan Anderson | Assistant Varsity Baseball Coach |
| 3. Alyse Bennett | MS Basketball Cheer Coach |
| 4. Jodi Bishop | Assistant Coach, MS Track Assistant |
| 5. Rob Blosser | Assistant Coach - MS Head Track Coach |
| 6. Daniel Cahill | Strength Coach – Winter |
| 7. Daniel Cahill | Strength Coach – Spring |
| 8. Richard Clark | Head Coach - Varsity Bowling - Girls & Boys |
| 9. Ralph Foster | Head Varsity Softball Coach |
| 10. Dan George | Head Varsity Basketball - Girls |
| 11. Grant Goddard | Freshman Basketball - Boys |
| 12. Steve Graves | Asst. Varsity Softball Coach |
| 13. Andrew Hall | Freshman Basketball - Boys |
| 14. Brian Hall | Asst. Varsity Basketball - Boys |
| 15. Grant Hall | Head Varsity Basketball - Boys |
| 16. Brevin Harlow | MS Basketball - Boys |
| 17. Tyler Jacobs | Head Coach - Varsity Baseball |
| 18. Chelsea Mayer | Assistant High School Track Coach (.5) |
| 19. Travis McIntosh | Head Varsity Wrestling Coach |
| 20. Tom Milligan | Athletic Event Manager - Winter |
| 21. Andrea Mitchell | HS Basketball Cheer Coach |
| 22. Austin Morgan | Asst. Varsity Basketball - Boys |
| 23. Randy Oder | Asst. Varsity Bowling |
| 24. Andrew Predmore | Assistant Coach - Assist Varsity Track Girls |
| 25. Megan Purk | Head Coach - Varsity Girls Track |
| 26. Jeff Rice | MS Wrestling - Head Coach |
| 27. JT Rice | Asst. Varsity Wrestling Coach |
| 28. Scott Seeberg | MS Basketball - Girls |
| 29. Emily Sells | MS Basketball - Girls |

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|--------------------|--|
| 30. Jessica Thomas | Assistant High School Track Coach (.5) |
| 31. John Tullis | Assistant HS Girls Basketball Coach (.5) |
| 32. John Tullis | Head Coach - Varsity Track - Boys |
| 33. Matt Wagner | Assistant Coach - MS Assistant Track Coach |
| 34. Joe Wilson | Asst. Varsity Basketball - Girls |

D. EMPLOYMENT:

- Certified Personnel - One Year Limited Employee Contract for the 2020-2021 School Year:
 - a) Matthew Keiser, High School Health/PE, effective August 26, 2020.
- Certified Personnel – One Year Limited Supplemental Contract for the 2020-2021 School Year:
 - a) Mindy Bechtel - Senior Class Advisor (.5)
 - b) Paul Bissler - Instrumental Music Director
 - c) Lori Black - Resident Educator Mentor (3)
 - d) Lauren Buell - Assistant Band Director
 - e) Cale Burdyslaw - Head Freshman Football
 - f) Amy Davis - Resident Educator Mentor (1)
 - g) Lisa Dickerson - Elementary Student Council Advisor
 - h) Christine Gooding - Academic/Behavior Interventionist
 - i) Hannah Griest - Academic/Behavior Interventionist
 - j) Miriam Helman - MS Cross Country (Boys & Girls)
 - k) Mariah Hoge - Resident Educator Mentor (1)
 - l) Angella Howell - Resident Educator Mentor (2)
 - m) Sandra Jacomet - Academic/Behavior Interventionist
 - n) Nick Kremer - Assistant Varsity Football
 - o) Sarah Lonsinger - Resident Educator Mentor (1)
 - p) Michelle McGuire - Resident Educator Mentor (3)
 - q) Kristine Randall - Resident Educator Mentor (3)
 - r) Kristine Randall - Senior Class Advisor (.5)
 - s) Austin Wick - National Honor Society Advisor
 - t) Kristen Williams - Resident Educator Mentor (1)
- Certified Personnel – Reassignment for the 2020-2021 School Year:
 - a) Reassign Jonnathan Comer from High School Guidance Counselor to Graham Online Academy Instructor
 - b) Reassign Brent Perkins from 7th Grade Math to Graham Online Academy Instructor
 - c) Reassign Ketha Pence from 6th Grade Math Teacher to 7th Grade Math Teacher
 - d) Reassign Katie Miller from 7th Grade Math Teacher to 6th Grade Math Teacher

Ms. Kite _____ Mr. Mitchell _____ Ms. Maurice _____ Mr. Setty _____ Ms. Strader _____

- a) Reassign Katherine Setty from Middle School STEM Teacher to Graham Online Academy Instructor

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- Certified Personnel – One Year Limited Substitute Employee Contract for the 2020-2021 School Year:
 - a) Cindy Crabtree
 - b) Heather Cudd
 - c) Aubrey Davis
 - d) Kurtis Donnersbach
 - e) Larry Gleeson
 - f) Grant Hall
 - g) Andrew Predmore
 - h) Sheila Prill
 - i) Jodi Thompson, Sub Nurse
- Classified Personnel – One Year Limited Substitute Contract for the 2020-2021 School Year:
 - a) Melissa Crisler
- Classified Personnel – One Year Limited Supplemental Contract for the 2020-2021 School Year:
 - a) Anthony Bailey - Assistant Varsity Football
 - b) Travis Bryant - Assistant Varsity Soccer - Girls
 - c) Stacey Kohler - Head MS Volleyball
 - d) Amy Wilcoxon, GMS Student Council Advisor
- Classified Personnel – One Year Limited Contract for the 2020-2021 School Year:
 - a) Darlene Alltop, Custodian (High School), effective August 24, 2020.
 - b) Kristin Byers, Lunchroom Worker (Middle School), August 26, 2020.
 - c) Matthew Reed, Maintenance Tech/Technology, effective August 24, 2020.
 - d) Rebecca Shaffner, Lunchroom Worker (Middle School), effective August 26, 2020.
 - e) Timothy Warner, Custodian (Elementary), effective August 24, 2020.

Ms. Kite____ Mr. Mitchell ____ Ms. Maurice____ Mr. Setty ____ Ms. Strader ____

- a) Jill Errett, Lunchroom Worker (Elementary), effective August 26, 2020.

Ms. Kite____ Mr. Mitchell ____ Ms. Maurice____ Mr. Setty ____ Ms. Strader ____

- Classified Personnel – Reassignment for the 2020-2021 School Year:
 - a) Reassign Jessica Anderson from a 4.5 hr Lunchroom Worker position to a 5.5 hr Lunchroom Worker position.
 - b) Reassign Michala Cook from MD Unit Aide to Digital Skills and Citizenship Aide.

- c) Reassign Sheryl Dunlavy from a 2.5 hr Lunchroom Worker position to a 4 hr Lunchroom Worker position.

Ms. Kite____ Mr. Mitchell ____ Ms. Maurice____ Mr. Setty ____ Ms. Strader ____

X. ADMINISTRATIVE AGENDA ITEMS A through D:

- A. The Superintendent and Treasurer recommend the approval of bus routes for the 2020-2021 school year.
- B. The Superintendent and Treasurer recommend the approval of the purchase and implementation of Schools PLP Curriculum for the 2020-2021 school year. The Schools PLP Curriculum will be used for Graham Online Academy (GOA). The GOA is an alternative educational option utilizing online curriculum and local staff support to supplement instruction for remote learning and to support GOA K-5 and High School German.
- C. The Superintendent and Treasurer recommend the approval of the \$15.00 GOA Fee per semester.
- D. The Superintendent and Treasurer recommend the approval of the Records Retention Schedule (attached).

Ms. Kite____ Mr. Mitchell ____ Ms. Maurice____ Mr. Setty ____ Ms. Strader ____

XI. SUPERINTENDENT – INFORMATION/DISCUSSION:

- A. Superintendent’s Monthly Report

XII. BOARD REPORTS FROM THE FOLLOWING ADMINISTRATORS:

- A. Emily Smith, Assistant Superintendent
- B. Don Burley, Director of Operations
- C. Chad Lensman, Director of Teaching and Learning
- D. Bill Overla, High School Principal
- E. Nick Guidera, Middle School Principal
- F. Lynnette Roeth, Elementary Principal
- G. Jay Lewis, Athletic Director

XIII. BOARD MEMBERS – QUESTIONS AND CONCERNS/ACTION ITEM(S):

XIV. EXECUTIVE SESSION FOR THE PURPOSE OF:

In_____ **Out** _____

Ms. Kite____ Mr. Mitchell ____ Ms. Maurice____ Mr. Setty ____ Ms. Strader ____

XV. ADJOURNMENT

Ms. Kite____ Mr. Mitchell ____ Ms. Maurice____ Mr. Setty ____ Ms. Strader ____