

GRAHAM LOCAL SCHOOL BOARD OF EDUCATION  
7790 WEST US HIGHWAY 36  
SAINT PARIS, OH 43072-9496

REGULAR MEETING AGENDA  
April 20, 2020 at 6pm

Meeting Location – Online Zoom Meeting

The link is <https://zoom.us/j/96769945402?pwd=ZldtUmt6dzJPZjFWMnJZV3c4R1Bkdz09>

Meeting ID: 967 6994 5402      Password: glsboe2020

The Board of Education may adopt each category of the agenda as a consent agenda by one single motion unless a member of the Board or the Superintendent requests that any item be removed from the “*Consent Agenda*” category and voted upon separately.

**I. CALL TO ORDER AND ROLL CALL (Pledge of Allegiance)**

Ms. Kite \_\_\_\_ Mr. Mitchell \_\_\_\_ Ms. Maurice \_\_\_\_ Mr. Prince \_\_\_\_ Mr. Setty \_\_\_\_

**II. ADOPTION OF AGENDA – April 20, 2020**

Ms. Kite \_\_\_\_ Mr. Mitchell \_\_\_\_ Ms. Maurice \_\_\_\_ Mr. Prince \_\_\_\_ Mr. Setty \_\_\_\_

**III. PUBLIC PARTICIPATION**

A.

**IV. CURRICULUM/DISTRICT PERSONNEL REPORTS**

A. Don Burley- Director of Operations- Update on Operational Activity during COVID-19 School Closure

**V. BOARD RECOGNITION:**

**A. TEACHING & LEARNING:**

1. Thanks to our amazing teaching staff for making the switch to emergency distance learning with only a few days notice. It has been amazing to see the way that you have responded to this new learning situation. Thank you for your hard work, dedication, and flexibility.
2. Thank you to our support staff members for ensuring that our buildings are clean and sanitized for when we return. You went above and beyond for our students and staff.
3. Thank you to our cafeteria staff and support staff for helping feed our district each week. The cafe staff is supplying over 5000 meals each week!
4. Thank you to our bussing and maintenance staff for working the front lines and getting meals delivered. It is a HUGE undertaking to make this happen each week and it would not be possible without you!
5. Thank you to our parents and guardians for their support during this emergency learning situation. You are playing a vital part in the education of your children!
6. Thank you to the building admin for working to make sure that students have the supplies and paper copies that they need for the extended break.
7. Thank you to Carrie Draper for her work to support students, staff, and families with technology issues and support during this emergency learning time.

**B. HIGH SCHOOL:**

1. Thank you Jodi Carr for sharing birthday wishes with your students and anyone else that has added this practice.
2. Thank you Dawn Wallace for sharing early celebrations for students who have already started to complete their two weeks of work!
3. Thanks to anyone who has tried something new! I have thoroughly enjoyed hearing all of the things everyone is trying and the successes they have had with their trials!
4. Thank you to Dawn Merritt, Sandra Wolfkill, Annie Bush, Julie Schwierking for the additional support provided in the building from helping with inventories to digitizing our records!
5. Thank you to our cafeteria staff to helping provide meals to our students during this extended break!
6. Thank you to Jodi Black, Penny Zirkle and Yvonne Miller with your assistance in preparing items for students to be able to grab and go!
7. Thanks to all of our OHP team members meeting with us to discuss pathway needs for the 2020-21 school year!
8. Thank you Cheryl Hess for the donation of PPE items to assist with needs of Covid-19 support!
9. Thanks for all being willing to problem shoot situations together! We're stronger together!
10. Congratulations to all of our students who made it to the National Technical Honor Society!
11. Thank you Carrie Traylor for preparing students for Youth in Government! Although students didn't get to go to the event, students were still able to present their bills digitally to the Youth in Government delegation!
12. Thank you to Jodi Black, Penny Zirkle and Vincent Spirko for running documents for students!
13. Congratulations to Vincent Spirko- 3 time Graham High School Assistant Principal of the Year!
14. Thank you to all for their flexibility as we learn to work through this process of education together!

**C. MIDDLE SCHOOL:**

1. Thank you to our Food Services, Aides, and transportation staff for their incredible work to get our students fed during this extended closure.
2. Thank you to our staff for their planning and ongoing conversations with students/families during extended closure. This is certainly not something they have prepared for and it has challenged us all to grow as professionals.
3. Many staff are sharing ideas across the building and district, it's great to see supporting each other with new flexible opportunities.
4. Thank you to Michelle McGuire and Amy Weinert for initiating and organizing intervention specialist TBTs and our IS staff for participating and contributing to such a valuable opportunity for professional growth. The team will continue to meet during this break, virtually of course.
5. Thank you Carrie Draper for tackling so many tech questions for our teams as they transition into new platforms for delivery.
6. Thank you to our Falcon Farms team who continue to take care of the chickens and greenhouse, and have also done a few online video lessons. Greenhouse help provided by

Mike Slone, Mandy Ellis, Cole Riddle, and Mr. Wagner joined them for a video lesson as well.

7. Thank you to our Falcon families for your continued support and patience as we navigate the process of preparing and distributing both online and paper work for our learners.

**D. ELEMENTARY SCHOOL:**

1. Thank you to the GES staff for a nice transition to the online & packet learning for our families.
2. Thank you to the Cafeteria, Para Professionals, Bus Driver, Maintenance and Administration for all of their work in preparing and delivering meals to families.
3. Thank you to Nancy Massie for organizing routes for food delivery and organizing routes for the weekend food delivery for our GES students.
4. Thank you to our GES Families for all of their support as we have transitioned our learning environment to being at home.
5. Thank you to our PTO who are working to wrap up our fundraiser with David's Greenhouse for our students.
6. Thank you to GMS who included our 5th graders in their fundraiser for D.C.

**VI. APPROVAL OF MINUTES OF PRIOR MEETING: March 16, 2020**

Ms. Kite\_\_\_\_ Mr. Mitchell \_\_\_\_ Ms. Maurice\_\_\_\_ Mr. Prince \_\_\_\_ Mr. Setty \_\_\_\_

**VII. FINANCIAL CONSENT AGENDA ITEM A through B:**

- A. The treasurer recommends the board to approve the financial reports for March 2019 (Attached)
- B. The Treasurer recommends the board to approve the following donations
  1. \$500.00 donation for United Service Day from Mercy Health
  2. \$46.00 donation for United Service Day from HS-Leadership
  3. \$39.00 donation for United Service Day from HS-Leadership
  4. \$250.00 donation for United Service Day from Woodruff Enterprises Inc
  5. \$500.00 donation for United Service Day from Ohio Hi-Point Career Center
  6. \$250.00 donation for the Elementary Backpack Program from Women of The Church of God
  7. \$25.00 donation for DSC Office Supplies from Shawn Shaffner
  8. \$250.00 donation for Food Support from The Peoples Savings Bank

Ms. Kite\_\_\_\_ Mr. Mitchell \_\_\_\_ Ms. Maurice\_\_\_\_ Mr. Prince \_\_\_\_ Mr. Setty \_\_\_\_

**VIII. PERSONNEL CONSENT AGENDA ITEM A: The following individuals shall be employed for the designated position and school year as indicated on their contract. Their salary will be in accordance with the appropriate Board adopted salary schedule as recommended by the superintendent.**

**A. EMPLOYMENT:**

1. Classified Personnel – One Year Limited Substitute Employee Contract for the 2019-2020 School Year:
  - a) Nicki Bateson

**B. RESIGNATION:**

1. Sarah Hager, Dean of Students

Ms. Kite\_\_\_\_ Mr. Mitchell \_\_\_\_ Ms. Maurice\_\_\_\_ Mr. Prince \_\_\_\_ Mr. Setty \_\_\_\_

**IX. ADMINISTRATIVE AGENDA ITEMS A through C:**

- A. The HOSA Future Health Professional Chapter will be participating at the National Medical Spelling Competition. The event will have 1 student and 1 chaperone. The event is June 24-27, 2020 in Houston, Texas.
- B. The Superintendent and Treasurer recommend the board to approve the school calendar for the 2020-2021 school year as presented.
- C. The Superintendent and Treasurer recommend the board to review for a second reading of the following updated/new Board Policies:

Policy 1520 - Employment of Administrators (Revised)

Policy 3120 - Employment of Professional Staff (Revised)

Policy 3120.05 - Employment of Personnel in Summer School and Adult Education Programs (Revised)

Policy 3120.08/4120.08 - Employment of Personnel for Co-Curricular/Extra-Curricular Activities (Revised)

Policy 2464 - Gifted Education and Identification (Revised)

Policy 3120/4120 Employment of Professional/Classified Staff (Revised)

Policy 3120.04 - Employment of Substitutes (Revised)

Policy 4124 - Employment Contract (Revised)

Policy 4162 - Drug and Alcohol Testing of CDL License Holders and Other Employees Who Perform Safety-Sensitive Functions (Revised)

Policy 5460 - Graduation Requirements (Revised)

Policy 5460.02 - Students At Risk of Not Qualifying for a High School Diploma (NEW)

Policy 6107 - Authorization to Accept and Distribute Electronic Records and to Use Electronic Signatures (Revised)

Ms. Kite \_\_\_\_\_ Mr. Mitchell \_\_\_\_\_ Ms. Maurice \_\_\_\_\_ Mr. Prince \_\_\_\_\_ Mr. Setty \_\_\_\_\_

**X.**

**Board Resolution Regarding Superintendent and Treasurer Authority**

Whereas, on March 9, 2020, Governor DeWine declared a State of Emergency in Executive Order 2020-01D; and Whereas, on March 11, 2020, the head of the World Health Organization declared COVID-19 a pandemic; and Whereas, on March 22, 2020, the Director of Public Health issued a "Stay at Home" Order; and

WHEREAS, Governor Mike DeWine closed all Ohio schools from March 16, 2020, until at least May 1, 2020; and

WHEREAS, as a result of these events, and the transition to distance learning, the Superintendent and Treasurer have been required, and may be required in the near term, to take swift action in response to the pandemic, in order to continue providing instruction and nutrition to students; and

WHEREAS, the Board has adopted Policy 6320 [re: purchasing authority] which authorizes approval of certain contracts and purchases using specific procedures and within certain limits.

BE IT THEREFORE RESOLVED that the Graham Board of Education declares an emergency; and

BE IT FURTHER RESOLVED that the actions of the Superintendent and Treasurer, and their designees, with respect to the continuation of instruction and nutrition, to date, are ratified; and

BE IT FURTHER RESOLVED that the Superintendent and Treasurer, and their designees, are authorized to take emergency measures, make decisions using their best judgment in these unique circumstances, and to expend funds for products and services needed to respond to this emergency, up to \$50,000.

Ms. Kite\_\_\_\_ Mr. Mitchell \_\_\_\_ Ms. Maurice\_\_\_\_ Mr. Prince \_\_\_\_ Mr. Setty \_\_\_\_

**XI. SUPERINTENDENT – INFORMATION/DISCUSSION:**

- A. Superintendent’s Monthly Report

**XII. BOARD REPORTS FROM THE FOLLOWING ADMINISTRATORS:**

- A. Emily Smith, Assistant Superintendent
- B. Don Burley, Director of Operations
- C. Chad Lensman, Director of Teaching and Learning
- D. Ryan Rismiller, High School Principal
- E. Nick Guidera, Middle School Principal
- F. Lynnette Roeth, Elementary Principal
- G. Jay Lewis, Athletic Director

**XIII. BOARD MEMBERS – QUESTIONS AND CONCERNS/ACTION ITEM(S):**

**XIV. EXECUTIVE SESSION FOR THE PURPOSE of the appointment, employment, dismissal, discipline, promotion, demotion or compensation of an employee or official.**

In\_\_\_\_\_ Out \_\_\_\_\_

Ms. Kite\_\_\_\_ Mr. Mitchell \_\_\_\_ Ms. Maurice\_\_\_\_ Mr. Prince \_\_\_\_ Mr. Setty \_\_\_\_

**XV. ADJOURNMENT**

Ms. Kite\_\_\_\_ Mr. Mitchell \_\_\_\_ Ms. Maurice\_\_\_\_ Mr. Prince \_\_\_\_ Mr. Setty \_\_\_\_