

AGENDA  
GRAHAM LOCAL SCHOOL DISTRICT  
ORGANIZATIONAL MEETING – BUDGET HEARING  
JANUARY 13, 2021 – 5:55 P.M.

Meeting Location – Graham High School, Media Center  
<https://www.facebook.com/grahamlocalschools>

**A tax budget hearing will begin at 5:55 p.m. with the Organizational Meeting starting at 6:00 p.m. Meeting will be held at Graham High School.**

I. Opening:

A. Call to Order by President Leslie Maurice (Pledge of Allegiance)

B. Organizational Items:

1. Roll Call

Ms. Kite\_\_\_\_ Ms. Maurice\_\_\_\_ Mr. Setty \_\_\_\_ Ms. Strader \_\_\_\_ Mr. Welker \_\_\_\_

2. Election of President (Seconds not required)

Nominations:

\_\_\_\_\_ nominated by \_\_\_\_\_ for President

\_\_\_\_\_ nominated by \_\_\_\_\_ for President

Motion to close nominations:

Ms. Kite\_\_\_\_ Ms. Maurice\_\_\_\_ Mr. Setty \_\_\_\_ Ms. Strader \_\_\_\_ Mr. Welker \_\_\_\_

Election Roll Call

Ms. Kite\_\_\_\_ Ms. Maurice\_\_\_\_ Mr. Setty \_\_\_\_ Ms. Strader \_\_\_\_ Mr. Welker \_\_\_\_

Oath of Office Administered by the Treasurer

*(Newly elected President assumes the duties of chair)*

3. Election of Vice-President (Seconds not required)

Nominations:

\_\_\_\_\_ nominated by \_\_\_\_\_ for Vice President

\_\_\_\_\_ nominated by \_\_\_\_\_ for Vice President

Motion to close nominations:

Ms. Kite\_\_\_\_ Ms. Maurice\_\_\_\_ Mr. Setty \_\_\_\_ Ms. Strader \_\_\_\_ Mr. Welker \_\_\_\_

Election Roll Call

Ms. Kite\_\_\_\_ Ms. Maurice\_\_\_\_ Mr. Setty \_\_\_\_ Ms. Strader \_\_\_\_ Mr. Welker \_\_\_\_

Oath of Office Administered by the Treasurer

II. FINANCIAL (Attached)

A. Tax Budget

Recommendation: Authority granted to adopt the Tax Budget for the fiscal year beginning July 1, 2021 (Attached)

Ms. Kite\_\_\_\_ Ms. Maurice\_\_\_\_ Mr. Setty \_\_\_\_ Ms. Strader \_\_\_\_ Mr. Welker \_\_\_\_

III. ORGANIZATIONAL ITEMS

A. Annually the Board President appoints the members of the Board to act as following committee members and representatives (for year 2021).

1. Legislative Liaison: \_\_\_\_\_

2. Graham Athletic Council: \_\_\_\_\_

3. Policy Committee: \_\_\_\_\_

4. Public Relations and Communications: \_\_\_\_\_

5. Student Achievement: \_\_\_\_\_

6. Representative board member or appointee on the Ohio Hi Point Board of Education \_\_\_\_\_

7. Meeting Date, Time and Location:

The Graham Local School District Board of Education will hold its regular meetings on the \_\_\_\_\_ of each month at \_\_\_\_\_ p.m. in the \_\_\_\_\_ (location).

Ms. Kite \_\_\_\_\_ Ms. Maurice \_\_\_\_\_ Mr. Setty \_\_\_\_\_ Ms. Strader \_\_\_\_\_ Mr. Welker \_\_\_\_\_

#### IV. ADMINISTRATIVE:

##### *Adoption of Consent Calendar – Administrative*

Action by the Board of Education in “Adoption of Consent Calendar” at this point of the agenda means that items A through D are adopted by one single motion unless a member of the Board or the Superintendent requests that any such item be removed from the “Consent Calendar” and voted upon separately.

##### A. Reading Minutes

Recommendation: The reading of the Board of Education meeting minutes is waived provided the members receive the minutes at least two days prior to approval.

##### B. Establishment of Board Service Fund

Recommendation: To establish a service fund of \$10,000.00 to pay for appropriate expenses of Board members.

##### C. Standing Authorization

Recommendation: To adopt the following standing authorizations for 2021:

1. The treasurer is authorized to secure advances from the county auditor when funds are available.
2. The treasurer is authorized to borrow operating funds, if necessary, throughout the calendar year of 2021 with approval of the Board President.
3. The treasurer is authorized to invest inactive funds.
4. The treasurer is authorized to transfer appropriations within individual funds.
5. The treasurer is authorized to pay all bills as they are presented, provided the funds are duly appropriated and available.
6. The treasurer is authorized to advance General Fund monies to Federal or State Grant Funds when the approval grant money has not been received and expenditures such as payroll, need to be paid. The monies are to be returned to the General Fund when received, and the treasurer is to report such advances to the Board.
7. The treasurer is appointed as the board’s designee to attend HB 9 Public Records Law Training.
8. The superintendent is authorized to act as Purchasing Agent for Graham Local Schools.

9. The superintendent is authorized to employ temporary personnel and is to report such employment to the Board.
10. The superintendent is authorized to accept resignations which have been submitted by employees during times when the board is not in session, subject to ratification by the board, such resignations shall be deemed effective as of the date and time of the superintendent's acceptance.
11. The superintendent is authorized to participate in any state and federally funded programs that will assist the students of Graham Local Schools.
12. The superintendent is authorized to approve the attendance of employees, within the appropriation, at professional meetings which lead to the improvement of educational programs.
13. The superintendent and/or treasurer are designated to act as representative on the Tax Incentive Review Council.

Ms. Kite \_\_\_\_\_ Ms. Maurice \_\_\_\_\_ Mr. Setty \_\_\_\_\_ Ms. Strader \_\_\_\_\_ Mr. Welker \_\_\_\_\_

V. INFORMATION AND DISCUSSION

- A. Superintendent Information
- B. Board Members comments or questions.

VI. ADJOURNMENT

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_

Voice vote: Ayes \_\_\_\_\_

Nays \_\_\_\_\_

The Organizational Meeting is adjourned.